



Expanding  
Boundaries  
INTERNATIONAL

*Encouraging Expansion through Exploration*

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## Director of Ghana Operations, Remote

- Accra, Ghana
- Full-time - 80% Remote 20% - Onsite

### Company Description

Expanding Boundaries International offers international and technological education to individuals who feel such opportunities are beyond their reach. We believe that international education is everyone's right regardless of economic, social, or racial background.

We would love to see international and tech education recognized as educational rights, not privileges, especially in our inner cities and developing countries. We want to live in a world where all students have the opportunity to capitalize on the advantages that cultural and technological exchange offer.

**For more information on our operations, visit - [ExpandingBoundaries.Org](http://ExpandingBoundaries.Org)**

### Job Description

The role of the Country Director is critical for the success of Expanding Boundaries International and reports directly to the Managing Director responsible for Director of Ghana Operation will spearhead Expanding Boundaries International's strategic and operational engagement in the country.

Expanding Boundaries International seeks a talented, entrepreneurial, result-oriented, and experienced professional who will lead the Ghana country team in implementing high-quality programs in Expanding Boundaries International's sectors. Expanding Boundaries International offers the successful candidate a challenging position in a rapidly evolving and unpredictable political and economic environment.

The Country Director is responsible for leading and driving the country program. It is a multi-faceted role focused on securing adequate funding to sustain operations, upscale, and strategically strengthen the country's program while ensuring compliance and high-quality delivery. It will require the Country Director to be well informed about national and international development priorities and steer the sectors in response to them.

The Country Director must provide strong hands-on guidance and management at all levels to enable staff to comply with national and international laws and policies. The Country Director will forge partnerships and alliances between Expanding Boundaries International and important national and international actors and stimulate collaboration for impact in Expanding Boundaries International sectors. He/she will also be the face of Expanding Boundaries International in the country and ensure its positive image and visibility.

The Country Director will lead, coach, and support a team of professionals to perform at their best to meet and exceed client, donor, and Expanding Boundaries International corporate expectations. In addition, she/he will be a key member of Expanding Boundaries International's global senior management team, making meaningful contributions to help shape the future of Expanding Boundaries International.

### **Duties and Responsibilities:**

The selected candidate will be responsible for the following tasks:

- Strategic leadership of the program (including multi-country efforts and potentially managing projects in other countries) within the overall parameters of Expanding Boundaries International's global strategy when possible;
- Business development to grow the country program, ensure the financial sustainability of Expanding Boundaries International Ghana, and ensure a high-quality project design;
- Oversight and quality assurance of project implementation (including project director roles), ensuring the delivery of impact to the satisfaction of key stakeholders and compliance with Expanding Boundaries International's and the donor's financial standards and monitoring protocols;
- Strong and supportive leadership and management of the country team: creating and nurturing an environment that supports high performance, learning, and teamwork at all levels;
- Representation and profiling: building partnerships and maintaining excellent relationships with donors, partners, local governments, businesses, policymakers, and other relevant stakeholders;
- Collaboration with other Expanding Boundaries International team members to effectively exploit opportunities for synergy, deliver at scale (including multi-country projects), exchange knowledge, and strengthen Expanding Boundaries International's position;

- In addition, Country Directors foster innovation of Expanding Boundaries International products and services: facilitate learning, documentation, and evidence-based knowledge development in collaboration with Expanding Boundaries International's global team and partners; ensure collaboration with renowned knowledge institutes and networks.

## Qualifications

### Education

- Bachelors or Master's degree or equivalent in a relevant discipline;

## Relevant Experience

- We are not looking for seasoned or someone with any number of years of experience, but a person who is responsible, innovative, available, and open to learning and growing in this position.
- Strong business and people management capabilities with a focus on results and entrepreneurial skills;
- Excellent interpersonal and communication skills;
- Strong networking and positioning skills at multiple levels;
- Ability to relate with and manage relationships with government at federal and local levels;
- Ability to coach and be coached, lead and be led, stimulate, and inspire professionals in a development context;
- Culturally aware, tactful, and open-minded;
- Proficiency in both written and spoken English.

## Additional Information

### Terms of Appointment

This is a full-time 6-month contract; we have the opportunity to convert it into a permanent position after six months of contract evaluation.

This position is flexible - there are days that you will be required to work 40 hours a week while on other days, 20 hours a week; you, as the individual, must be good with time management and be present when needed.

**\*Applicant must have their own laptop and a good internet connection**

**Salary** - Introductory rate of **1,100 cedis per month with additional 200 cedis** per month for miscellaneous expenses - Salary will be paid bi-weekly **(650 cedis every two weeks)**

Expanding Boundaries International is a global organization committed to bringing different people, ideas, and perspectives together. We invite women to submit their applications as we want to increase the number of women in leadership positions.

### **Key Steps in the Selection Process**

1. Please submit your application via [expandingboundaries.org](https://expandingboundaries.org) on or before Oct 14th, 2022, if you wish to be considered for this position. All information will be in the strictest confidence. We will revert to you as soon as we have reviewed your application.
2. We will require that you provide us with full details of three people who are willing to act as a reference. We will not contact these references without your explicit permission. Please note that reference checks may be conducted before your face-to-face interviews.
3. Should Expanding Boundaries International wish to proceed with your application, two interviews with the Selection Committee will occur.
4. After your interviews with the Selection Committee, we will advise you of the Committee's decision as soon as possible.

**To apply, visit - <https://expandingboundaries.org/job-application/>**

Please contact us at [info@expandingboundaries.org](mailto:info@expandingboundaries.org) or 1.410.881.7449 with any questions.